

## Altamash Institute of Dental Medicine

### Department of Medical Education

<b>Name of Policy</b>	Scholarship and Financial Aid (Undergraduate)
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01	PPRC committee	14 <sup>th</sup> March 2023	Combined scholarship and financial aid components in one policy



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## 1. Scholarship and Financial Aid

1.1. The Financial support policy is available to assist students with their educational expenses. It is established to provide both financial support and recognition to deserving students pursuing their education in field of medical.

1.2. This scholarship offers a 25% to 50% tuition fee waiver to five or three outstanding students, along with additional financial aid to help cover the expenses of needy student's education.

## 2. Eligibility Criteria

2.1. Meritorious, deserving students can apply for scholarships at the beginning of each academic year. Students must be in Good Standing to be eligible to apply.

2.2. To deserve financial aid, students must demonstrate financial need.

2.3. To be in Good Standing, students must attain a minimum of 75% attendance and have passed all examinations in the previous year's Academic Session.

2.4. Students receiving a scholarship must apply each year for renewal of the scholarship.

2.5. Renewal of the scholarship will depend on the previous year's academic record and attendance.

2.6. For the renewal of scholarship there should **NOT** be any outstanding dues.

2.7. Orphans requiring financial assistance may be awarded up to 20% scholarship on their tuition fees.

2.8. Students applying for a Financial Aid at the time of admission for First Year will be evaluated on the basis of financial need.

2.9. Renewal of the Financial Aid in ensuing years will be based on meeting the Good Standing requirements as noted above and continuing to demonstrate financial need.

## 3. Application Process.

3.1. All applicants desirous to seek financial assistance must submit Financial Assistance Proforma completed in all respect with supporting documents every year as required by the Financial Assistance Committee (FAC).

3.2. Financial Aid Need will be ascertained during a Household Interview using a Financial Evaluation Interview Performa. Copies of Tax returns or Wealth Statement may also be required.



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#### 4. Consideration for Siblings:

4.1.1. 25% Concession will be given to one of the two senior siblings provided he / she fulfills the criteria 2.3– 3.1 above and studying at the same time.

4.1.2. 10% concession will be given to the third child provided he / she fulfills the criteria 2.3– 3.1 above and studying at the same time.

4.1.3. No concession will be given to any other child.

#### 5. Selection Process:

5.1. A scholarship selection committee comprising representatives from the faculty, financial aid office, and administration will review all applications.

5.2. The committee will assess applicants based on their academic record, financial need, personal statement, and potential to excel in the medical field.

5.3. Shortlisted candidates may be called for an interview to discuss their financial situation and academic goals.

#### 6. Timelines:

6.1 **Proforma for Scholarship and Financial Aid Available:** Start of the academic year for two weeks

6.2 **Application Period:** For one year

6.3 **Application Review:** Start of the academic year

6.4 **Interviews (if applicable):** After application reviewed

6.5 **Announcement of Recipients:** Within two month of the Last date of application submission

#### 7. Health Coverage

7.1 Insurance policy is available for health coverage from 1<sup>st</sup> year.

7.2 Hepatitis B vaccination facility shall be provided to students, faculty and staff to get vaccinated before they start OPD's.

7.3 25% discount on all radiographs (OPG and CEPH).

7.4 Free consultation with 25% discount on all Procedures.

7.5 Medical Assistance/First AID is given to the students and incase of need arrangement are made to be taken to the hospital if required.



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## **8. Linked/Referenced Documents:**

8.1 JSMU Policy.

## **9. Responsibilities:**

9.1 The policy ownership lies with the students section and Financial Assistance Committee (FAC).

## **10. Definition:**

**10.1. Scholarship:** Scholarships are financial awards given to students based on their merit, achievements, skills, talents, or other criteria specified by the scholarship provider. Scholarships are not tied to a student's financial need; instead, they are awarded based on specific qualifications.

**10.2. Financial Aid Need:** Financial need refers to the gap between the total cost of education (tuition, fees, living expenses, books, etc.) and the resources a student and their family can contribute toward these costs. It is essentially a measure of a student's financial situation.

## **11. Modification History & Frequency:**

### **11.1 Review Policy**

The policy will be reviewed every three years. However, the owner/custodian of the policy may request for a revision based on emerging needs and with the approval from competent authority.

### **11.2. Custodian of the policy**

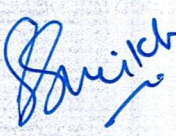
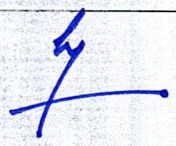
A formal approval will be required if a policy is revised more than 25%. Student Section & Director DME could determine the percentage of revision in consultation with the custodian of policy.



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